GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – Finance Department – Sri K. Rajesh, Assistant Section Officer – Casual Leave and Optional Holiday – Sanction – Permission to avail Leave Travel Concession – Orders – Issued.

FINANCE (OP.I) DEPARTMENT

G.O.RT.No. 1468 **Dated: 21-05-2016**

Read the following:

1.G.O.Ms.No.226, Fin & Pln. (FW: TA) Dept., dated 21-09-1996.
2.Cir.Memo.No.11818/48/A2/TA/2001, Fin (TA) Department, dated: 07-03-2002.
3.Application received from Sri K. Rajesh, Assistant Section Officer dated: 19.05.2016.

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ORDER:

In the reference 3rd read above, Sri K. Rajesh, Assistant Section Officer has requested to sanction Optional Holiday on 23.05.2016 and casual leave for a period of two days w.e.f., 24.05.5016 to 25.05.2016 with permission to avail prefix public holiday on 22.05.2016 and also permit to leave the head quarters, to avail LTC to go to "Garbham (Village), Merakamudidam (Mandal) in Vizianagaram" along with his wife Smt. V. Rama (29 years), Daughter Baby K. Ritvika (02 years) and back to headquarters, during the block period of 2015-16 (anywhere in A.P.).

2. Government after careful examination hereby sanction Optional Holiday on 23.05.2016 and casual leave for a period of two days w.e.f., 24.05.5016 to 25.05.2016 with permission to avail prefix public holiday on 22.05.2016 and also permit to leave the head quarters, to avail LTC to go to "Garbham (Village), Merakamudidam (Mandal) in Vizianagaram" along with his wife Smt. V. Rama (29 years), Daughter Baby K. Ritvika (02 years) and back to headquarters, during the block period of 2015-16 (anywhere in A.P.).

3. Necessary entries of the availment of Leave Travel Concession by the officer have been recorded in the Service Register of the individual and the fact shall be certified in the bill in which the detailed T.A. is claimed.

4. The Officer is requested to submit the detailed Travelling Allowance Bill as detailed in the reference second read above.

5. Certified that the individual has not availed Leave travel concession previously during this block period 2015-2016 (anywhere in Andhra Pradesh).

6. Finance (Claims) Department are requested to draw & credit the amount to the Officer's Bank A/c through ECS.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)
S. SUVARTHA RANI
DEPUTY SECRETARY TO GOVERNMENT

To
The individual,
The Finance (Claims) Department.
Copy to:
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.
SF/SC's.

//FORWARDED::BY ORDER//

SECTION OFFICER